

MCKAY
INSURANCE AGENCY, INC.

SCREEN PRINTERS BUSINESS INVENTORY LIST

NAME: _____ **DATE:** _____

BUSINESS PROPERTY			
No. of Items	Description	Year Purchased	Replacement Cost
	Desks		
	File Cabinets		
	Tables, Lamps, Chairs		
	Artwork		
	Televisions, VCRs, Radios		
	Telephones, Answering Machines		
	Refrigerator, Microwave		
	Supplies and Inventory		
	Non-Computerized Screen Printing Machines		
	Accessories and Screens		
	Heat Presses		
	Washout Sink		
	Flash Guards		
	Black Lights		
	Property of Others		

COMPUTERIZED EQUIPMENT AND SOFTWARE				
No. of Items	Description	Serial Number	Year Purchased	Replacement Cost
	Computers			
	Printers			
	Telephone Systems			
	Fax Machines			
	Scanner			
	Software (incl. License Fees)			
	Copy Machine			
	Computerized Machines			
	Internet Connection Equip.			
	Direct-to-Garment Printers			

MISCELLANEOUS				
No. of Items	Description	Serial Number (if applicable)	Year Purchased	Replacement Cost